

15. **STANDING RULES (POLICIES).**

A standing rule or policy of the Board is defined as a definite course or method of action selected to guide and determine present and future decisions of the Corporation. Officers shall follow all standing rules or policies in carrying out their duties in conducting the business and affairs of the Corporation. Standing rules or policies may be enacted only when approved at two consecutive meetings of the Board of Directors. Thereafter, changes in, additions to, or deletions from, standing rules or policies may be accomplished only by affirmative vote at two consecutive meetings of the Board of Directors. The Board may suspend, for a set period of time not exceeding thirty (30) days, any standing rule or policy, but only upon three-fourths (3/4) vote of those present.

ARTICLE IV - OFFICERS

1. **NUMBER.**

The Officers of the Corporation shall be those necessary to enable the Corporation to executed documents that comply with VCA § 13.1-804(F), each of whom shall be appointed by the Board of Directors. There must be a President and a Secretary of the Corporation. The Directors may, but are not required to, appoint such other Officers as they feel are necessary for the transaction of business by the Corporation. The same individual may simultaneously hold more than one (1) office in the Corporation. VCA § 13.1-872.

2. **APPOINTMENT AND TERM OF OFFICE.**

The Officers of the Corporation to be appointed by the Directors shall be appointed annually at the annual meeting of the Directors. Each Officer shall hold office until his successor shall have been duly elected and shall have qualified or until he shall resign or shall have been removed in the manner hereinafter provided. The Board of Directors may authorize any duly appointed Officer to appoint one or more Officers or assistant Officers. The appointment of an Officer does not itself create contract rights. VCA § 13.1-872 and § 13.1-874(B).

3. **REMOVAL.**

The Board of Directors may remove any Officer at any time with or without cause and any Officer or assistant Officer, if appointed by another Officer, may likewise be removed by such Officer. Election or appointment of an Officer shall not of itself create any contract rights in the Officer or the Corporation. Upon the removal of an Officer, the Corporation may file an amended annual report with the Commission indicating the removal of the Officer and the successor in office, if any. VCA § 13.1-874(B) and (D).